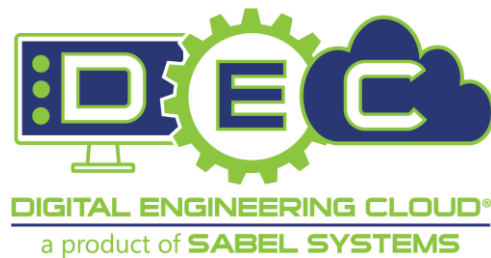


Setting Your Default Project



Released 1.0
29 October 2019
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Document Revision History

Version	Date	Edited by	Summary of Change
1.0	29 October 2019	Curtis Adams	Initial Draft

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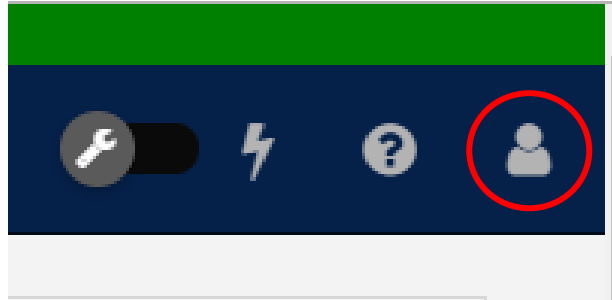
1. Changing your default project2

1. Changing your default project

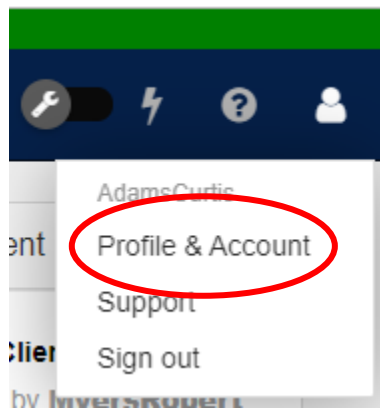
If you are a member of more than one DEC project you can change the home page of the project that appears by default upon logging into HmC. If you work on one project more than any other, you may want to have that project appears first to be more efficient.

To set your default project:

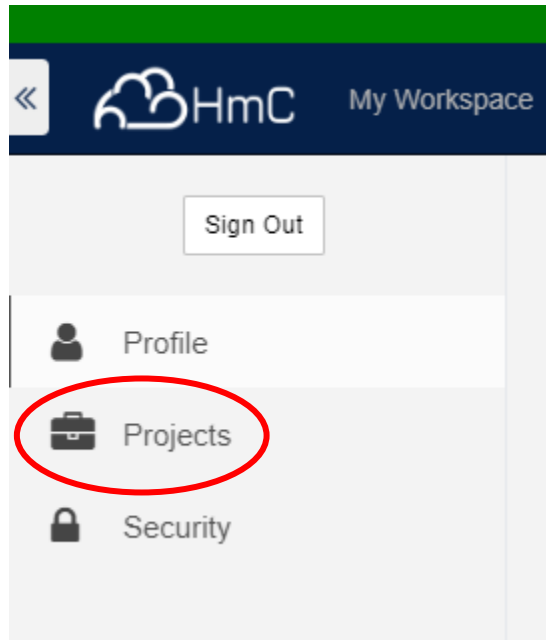
- 1.1. Connect and sign in to HmC. (See Access Instructions for details.)
- 1.2. Click on the **My Account** icon in the upper-right of the HmC webpage.



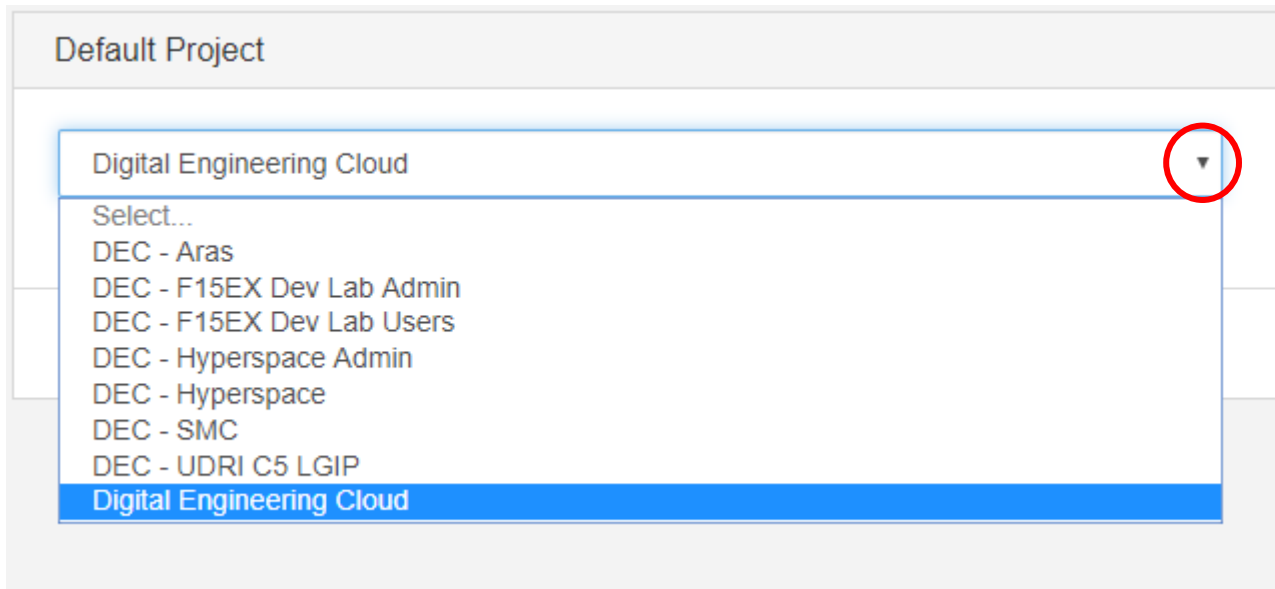
- 1.3. Select **Profile & Account** from the drop-down menu.



1.4. Click **Projects** from the options displayed on the left side of the profile page.



1.5. Under **Default Project**, select your desired default project by clicking the dropdown arrow and selecting from the projects displayed.



1.6. Click the **Save** button.

1.7. A “Settings saved” message will appear to indicate the default project was set to your choice.



1.8. Click the HmC icon to return to the previous project home page.

